

# Nogales Unified School District No. 1



## NOGALES UNIFIED SCHOOL DISTRICT NO. 1 GOVERNING BOARD Minutes of the Regular Meeting of March 27, 2023

### I. Attendance:

#### **The following Board Members were present:**

Greg Lucero, Clerk; Members, Robert Rojas, Cesar A. Lopez, and Patricia Muñozcano

Board Member not present: Manuel Ruiz, President

#### a. Call to Order

**Mr. Lucero, acting president, called the meeting to order at 4:00 p.m.**

#### b. Pledge of Allegiance

Ms. Kristi Beach led all in the Pledge.

#### c. Adoption of the Agenda

Superintendent Canto recommended approval as presented with the correction of item II, approval of governing board minutes, changing the posting of the date of minutes from January 23, 2023 to February 13, 2023.

\*The accurate minutes were posted.

Mr. Rojas made a motion for approval with the correction stated by the superintendent and was seconded by Ms. Muñozcano.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lopez, and Lucero

### II. Approval of Governing Board Minutes of February 13, 2023

Superintendent Canto recommended approval as presented with the previous clarification that the minutes were not January 23, but February 13, 2023.

Mr. Rojas made a motion and was seconded by Ms. Muñozcano for approval.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lopez, and Lucero

### III. Governing Board/Superintendent Information

- a. Superintendent Report – Discussion, Celebration, Recognition, Announcements
  1. Superintendent Update

Superintendent Canto reported there had been a couple of threat incidents, one at NHS and one at PHS. Both incidents were taken care of and everything was resolved.

She further mentioned Ms. Muñozcano had been in the front page of ASBA magazine in the new Board Members section.

2. Congratulations to Charlie Sweeney, Francisco Vasquez De Coronado Student and Author of "Going to Mexico"

Superintendent Canto gave a brief overview and congratulated Charlie Sweeney for doing a great job.

3. Congratulations to Fernanda Sandoval, Mary L. Welty Student, AZ529 Future Career Art Contest Winner

Superintendent Canto gave a brief overview of Fernanda's accomplishments and congratulated her for doing great work. She added that once she returned from Phoenix, Asst. Superintendent Renteria and Superintendent Canto would be attending the school to give her a recognition.

4. Acceptance of Building Renewal Grant Design Funding for Pierson HS Water Main

Superintendent Canto gave a brief overview of the repairs that are to be made to the school.

5. PREPaRE Crisis Intervention Training

Superintendent Canto reported that a three-day intervention training was given to the staff and gave a brief overview of the training materials used.

6. Position Update (Pierson High School Principal Posting and Continuous Improvement Director Reclassification)

Superintendent Canto gave a brief overview and thanked Lillian Bernal, PHS Acting Principal, for doing a great job during the last three years she has taken care of the school.

She further mentioned that the principal position was offered to her, but she had gracefully declined, keeping her old counselor position.

The Board thanked Ms. Bernal for having done a great job.

7. Governing Board Finance Retreat—Proposed Date of Friday, April 14, 2023

Superintendent Canto reported and confirmed the date that worked best for all Board Members.

\*At this time, Mr. Rojas congratulated Superintendent Canto, the staff and the Nogales Chief of Police for doing a great job with both incidents at Pierson and Nogales High Schools, and commended them for having taken care of the situation in a prompt manner.

8. Governing Board June Retreat—Proposed Date of Wednesday, June 14, 2023

Superintendent Canto updated the Board on the next board retreat.

\*Ms. Lucero in addition thanked everyone for doing a good job in taking care of the community.

b. Governing Board Report, Celebration, Recognition, Announcements

Patricia Muñozcano thanked Bracker for doing a great job with their students. In addition, thanked Lincoln Elementary for inviting her to visit the school and for all the work they are doing. She further, thanked all the staff for protecting the students.

Mr. Rojas reported he attended the Board of Directors meeting the past weekend and mentioned it was a very educated group and it was a successful meeting. He stated he was looking forward to attend more meetings at ASBA. He concluded by mentioning that the NSBA Conference would be held this weekend and he would bring back a report at the next Board Meeting.

Mr. Lucero attended the Governor State of the State meeting and mentioned he spoke briefly about electric school training and that everything looked good for jobs at the JTED level.

IV. Call to the Public

Rebecca Del Grande senior at Nogales High School, presented her senior project to the Board.

Larry Frederick (IBN) spoke about the date of contracts and the budget.

At 4:20 p.m., Mr. Cesar Lopez joined the meeting.

V. Consent Agenda

Superintendent Canto recommended approval as presented.

Mr. Lopez made a motion and was seconded by Ms. Muñozcano for approval as presented to the Board.

Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

- a. Ratification of Expense/Payroll Vouchers
- b. Ratification of Student Activities/Auxiliary Operations Vouchers
- c. Student Activities/Auxiliary Operations Funds Extra Curricular Tax Credit
- d. Renewal of Sole Source Status to the United States Postal Service for FY23-24
- e. Renewal of Sole Source Status to Creative Product Sourcing Incorporated for FY2324
- f. Renewal of Sole Source Status to Riddell Incorporated FY23-24
- g. Award Sole Source Status to TechSmart for FY23
- h. Approval of Job Order Contracting Proposal for H & B Builders to Commence the NHS

- Automotive Classroom Project
- i. Approval of the Santa Cruz County Inter-Governmental Agreement for the Purpose of Implementing the ESSER III Invest in Our Youth Program
- j. Approval of Nursing Program Agreement Addendum with Haven Health
- k. Approval & Acceptance of Building Renewal Grant (BRG) Design Funding for Pierson HS Water Main Replacement
- l. Approval of Personnel Agenda
- m. Approval of Reclassification of Administrative Position from Language Acquisition Supervisor to Continuous Improvement Director
- n. Approval of Salary Schedules for School Year 2023-2024
- o. Approval of Benefits Schedules for School Year 2023-2024
- p. Approval of Contracts/Wage Notice Language for School Year 2023-2024
- q. Approval of Insurance Renewal ASBAIT, Delta Dental and AXA through BC/BS for FY2023-2024
- r. Approval of Pay-Period Schedule for School Year 2023-2024

## VI. Action Items

- a. Approval of Override Advisory Committee Composition

Superintendent Canto gave a brief review asking the Board they needed to recommend one person each to participate in the committee.

The Board discussed the issue, mentioning they would call with the names from the community available to participate.

Mr. Lucero made a clarification that Rosenthal was involved as the legal counsel and they had reviewed this process.

The Board discussed the process during the time the committee would be meeting and Superintendent Canto clarified their concerns.

Mr. Lucero moved to approve the procedures as recommended.

Motion by Mr. Rojas and seconded by Ms. Muñozcano.

Motion carried unanimously by members:  
Rojas, Muñozcano, Lopez, and Lucero

1. Governing Board Nomination of Five (5) Voting Members of the Community (Individually Selected by Each Board Member and Emailed to the Superintendent by April 3, 2023) for the Bond/Override Advisory Committee, who will Report Directly to the Governing Board and the Board President's Selection will be the Chair of the Advisory Committee
2. The Advisory Committee will Include District Administrators (e.g. Assistant Superintendent, Finance Director, and Support Services Director) and Two (2) Principals as Non-voting Members of the Advisory Committee
3. The Governing Board will Elect One (1) Board Member to an Ex-officio Member of the Bond/Override Advisory Committee with the Superintendent

**The Board discussed having a board member choosing/volunteering to participate as part of the Committee.**

**Superintendent Canto explained the procedures.**

4. Primary Consultants, LLC will Provide Polling Data Regarding the Possible Election and will Serve as a Consultant to Both the Board and the Advisory Committee

**VII. Information and Discussion**

- a. Presentation of School District Spending Report FY22

Superintendent Canto gave a brief overview and introduced Ms. Clementina Carlyle, Business Director to give a report.

Ms. Carlyle gave a PowerPoint presentation.

Mr. Rojas thanked Ms. Carlyle for the presentation.

Mr. Lucero requested modifying the format in order that it is easier to follow. He asked for a few clarifications, and Ms. Carlyle and Ms. Canto explained his concerns. He thanked Ms. Carlyle for a great presentation.

**VIII. Information, Discussion, and Possible Action**

- a. Accept the FY2022 Annual Audit Reports Issued for Fiscal Year Ending 6/30/2022

Superintendent Canto gave a brief overview and introduced Mr. Christopher Heinfeld, CPA of HeinfeldMeech.

Mr. Heinfeld gave PowerPoint presentation of the state compliance and audit services.

Mr. Lucero thanked Mr. Heinfeld for his report.

Mr. Lopez thanked Mr. Heinfeld for his presentation.

Mr. Rojas requested submitting the full reports to the Board earlier to have enough time to review the extensive file.

Mr. Lucero complimented Ms. Carlyle for doing a great job.

Ms. Canto made a few more comments, adding that the District would receive a certificate of excellence.

Mr. Rojas made a motion to accept the FY2022 Annual Audit Reports and was seconded by Mr. Lopez for approval as presented to the Board.

A roll call vote was carried with a unanimously "ay" vote by members: Lucero, Rojas, Lopez, and Muñozcano.

**IX. Requests for Future Agenda Items**

None

At this moment, Mr. Lucero stated Mr. Ruiz was sick and was unable to make today's meeting.

**X. Adjournment of the Study Session**

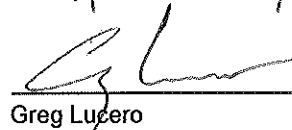
Mr. Lopez made a motion and was seconded by Ms. Muñozcano for adjournment of the public meeting.

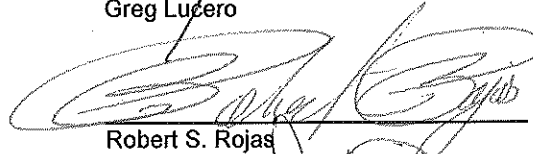
Motion carried unanimously by members:  
Lopez, Muñozcano, Rojas, and Lucero

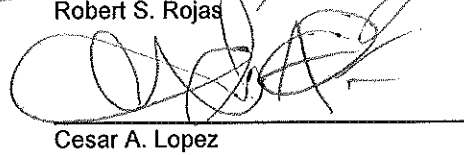
**Session adjourned at 5:12 p.m.**

**APPROVED BY THE BOARD**

  
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Manny Ruiz President

  
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Greg Lucero Clerk

  
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Robert S. Rojas Member

  
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Cesar A. Lopez Member

  
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Patricia Muñozcano Member

Respectfully Submitted,  
Mary T. Lopez, Secretary  
April 17, 2023

(For exact statements made during the Board Meeting, you may request a copy of the recording)